

**PROACTIVE DISCLOSURE UNDER SECTION – 4(1)(b)  
OF RTI ACT, 2005**



**INFORMATION HANDBOOK**

**BOARD OF GOVERNORS IN SUPERSESSION OF  
MEDICAL COUNCIL OF INDIA**

**(LAST UPDATED ON 25<sup>th</sup> June, 2019)**

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## CHAPTER 1

### The Particulars of its organization, functions and duties

#### **a. Brief History**

The Medical Council of India was established in 1934 under the Indian Medical Council Act, 1933, now repealed. The Council was reconstituted by the Indian Medical Council Act, 1956. The Indian Medical Council Act, 1956 has been amended in 1964, 1993, 2001, 2005, 2010, 2011, 2012, 2013, 2016, 2018 and 2019. By Indian Medical Council (Amendment) Ordinance, 2018 & 2019 the Council reconstituted in November, 2013 has been dissolved and replaced by Board of Governors of Medical Council of India.

#### **b. Objectives**

The Board of Governors of Medical Council of India has been entrusted with the following responsibilities:

1. Grant of permission to establish a new medical college or opening of a new of higher course of study or training or increase in admission capacity in any course of study or training
2. Maintenance of uniform standards of medical education, both under graduate and postgraduate.
3. Recommendation for recognition/de-recognition of medical qualifications of medical institutions of India or foreign countries.
4. Maintenance of Indian Medical Register.
5. Reciprocity with foreign countries in the matter of mutual recognition of medical qualifications.

#### **c. Functions and Duties**

1. Inspection/visitation with a view to maintain minimum standard of medical education in India.
2. Recommendation to the Central Government for Recognition/withdrawal of recognition of medical qualifications awarded by medical institutions in India and abroad:
3. Maintenance of Indian Medical Register
4. Grant of Good Standing Certificates for Indian doctors going abroad
5. Grant of Eligibility Certificate to Indian Citizens and Overseas Citizen of India going overseas for obtaining primary medical qualifications.

**d. Constitution and Composition of Board of Governors of Medical Council of India:**

The Central Govt. had on 26.09.2018 promulgated the Indian Medical Council (Amendment) Ordinance, 2018. In terms of this Ordinance the MCI stood dissolved and the Board of Governors in Supersession of MCI had been appointed to discharge the functions under the Indian Medical Council Act, 1956 and a position of Secretary-General has been created to assist the Board of Governors. The Central Govt. vide another Notification dated 26.09.2018, had constituted the Board of Governors consisting of the following persons :-

S. NO.	Name	Particulars
1.	Dr. V. K. Paul, Member, NITI Aayog	Chairman
2.	Dr. Randeep Guleria, Director, AIIMS, New Delhi	Member
3.	Dr. Jagat Ram, Director, PGIMER, Chandigarh	Member
4.	Dr. B. N. Gangadhar, Director, NIMHANS, Bangalore	Member
5.	Dr. Nikhil Tandon, Professor, Department of Endocrinology & Metabolism, AIIMS, New Delhi	Member
6.	Dr. S. Venkatesh, Director General of Health Services, Ministry of Health & Family Welfare	Member ex-officio
7.	Prof. Balram Bhargava, Secretary, Department of Health Research & Director General Indian Council of Medical Research, New Delhi	Member ex-officio

Dr. R.K. Vats, IAS has been appointed as Secretary-General by the Central Govt.

**e. Address**

The Board of Governors in Supersession of Medical Council of India is based at New Delhi and does not have any subordinate office anywhere in India. The particulars are as under:

**The Board of Governors in Supersession of Medical Council of India**

Pocket-14, Sector 8,

Dwarka, New Delhi-110077

Tel: 011-25367033, 25367035, 25367036, 25367037

Fax: 011-25367024, NEW DELHI-110077

Website: [www.mciindia.org/CMS/](http://www.mciindia.org/CMS/)

Email: [mci@bol.net.in](mailto:mci@bol.net.in)

For concerned section please follow the link: <https://www.mciindia.org/CMS/contact-us>

Opening hours of the Office: 9:30 AM to 6:00 PM

Timings for Public Dealing: 10:00 to 12:00 PM

Working Days: Monday to Friday

## CHAPTER 2

### **Powers and Duties of Officers and Employees**

#### **A. The Board of Governors in Supersession of Medical Council of India**

The Board of Governors in Supersession of Medical Council of India has been entrusted with the responsibility to grant permission for establishment of a medical college, opening of a new or higher course of study, increase in in-take capacity at the Undergraduate and Postgraduate level. The Board of Governors is also entrusted with the responsibility to recommend to the Central Govt. for inclusion of a Medical Qualification in the Scheduled to the Indian Medical Council Act, 1956. Further, the Council is required to maintain Indian Medical Register and issue Eligibility Certificate to Indian citizens/overseas citizens of India going overseas for obtaining primary medical qualifications.

#### **B. Powers and Duties of the Board of Governors**

The Board of Governors Council in performance of their functions is empowered to:

- Constitute Committees for general or special purposes as it deems necessary to carry out the purposes of the IMC Act;
- Appoint a Registrar, who shall act as Secretary;
- Employ such other persons as the Council deems necessary to carry out the purposes of the Act;
- Determine the conditions of the services of the employees

The Board of Governors of Council performs the statutory duties conferred upon them by the Indian Medical Council Act.

#### **C. Powers and Duties of Secretary-General**

The Indian Medical Council (Amendment) Ordinance, 2018 and 2019 provides the position of Secretary-General appointed by the Central Govt. The Secretary-General assists the Board of Governors in discharge of their responsibilities and is the Head of the Secretariat of the Council.

#### **D. Powers and Duties of Employees**

Section 9 of the Indian Medical Council Act, 1956 inter alia provides that the Council shall (2) appoint a Registrar who shall act as Secretary and who may also, if deemed expedient, act as Treasurer; and (3) employ such other persons as the Council may deem necessary to carry out the purposes of the Act.

Clause 55 of the Medical Council of India Regulations, 2000 lays down the "Power and duties of Registrar." The provision reads as under:-

“(1) The Registrar, who is ex-officio Secretary shall be the Principal Executive Officer of the Council.

(2) The Registrar shall be responsible for the safety of the property of the Council and the control and management of the office, accounts and correspondence and shall discharge all such duties as may be required of him by the Council for the purposes of the Act. As Secretary, he shall attend and take notes of the proceedings of the meetings of the Council, Executive Committee, Post Graduate Medical Education Committee and other Committees as may be appointed by the Council or any of its bodies.

(3) The Registrar shall, while functioning as Treasurer, exercise such powers and discharge such duties as may be laid down by the Council.”

Concerning the duties and tenure of officers and employees, the aforesaid Regulations vide clause 57 provides for the “Duties and tenure of officers and employees” that lays down:-

- (1) Officers and the employees of the Council shall retire from service on superannuation on the afternoon of the last day of the month in which an officer or employee attains the age of sixty years. Extension of service shall not be given in any circumstances except with the approval of the Central Government.
- (2) The Officers of the Council shall discharge such duties as may be assigned to them by the Registrar, President or Council from time to time under the overall supervision of the Registrar.

Accordingly, the Secretary-General is the Head of the Council Secretariat and discharges the duties of the Registrar/Treasurer, who is responsible for safety of the property of the Council and the control and maintenance of office, accounts and correspondence. He attends the meetings of the Board of Governors and notes proceedings thereof.

The Secretary-General is assisted in the discharge of his duties, by officers in the rank of Additional Secretary, Deputy Secretary, Law Officer, Accounts Officer, Computer Programmer, Assistant Secretary, Section Officers, Assistants, and other Staff in various categories. The Staff serves as the Secretariat of the Medical Council of India and performs such duties as envisaged under the IMC Act and the Rules and Regulations made there under. In addition the Central Govt. has deputed few Central Govt. officials to assist the Secretary-General on loan basis. The powers and duties of the staff will be such as may be laid down from time to time in the standing orders as framed for the purpose by the Council.

In addition to above, to assist the functioning of BOG and Secretary-General, the Central Government had deputed a Senior Professor of a Medical College and three

officers, i.e. one Deputy Secretary and two Under Secretaries on loan basis. Further, five Consultants had also been appointed by the BOG to look after various works of the Council.



## CHAPTER 3

### **Procedure followed in Decision-Making process, including channels of supervision and accountability**

The Board of Governors have been appointed by the Central Govt. under section 3(A) of the IMC Act, 1956. The BOG is the supreme decision-making authority of the Organization. The Board of Governors comprises of seven persons and is headed by the Chairman and consists of six other members.

The Board of Governors are assisted by a Secretary-General appointed by the Central Govt. who is also the Head of the Secretariat of the Council.

The decisions of the Board of Governors are implemented by the Secretary-General through the following sections of the office: -

1. Academic Cell
2. Accounts
3. Administration
4. Assessment Cell
5. Computer
6. Eligibility
7. Ethics
8. Grievance Cell
9. Indian Medical Register and Good standing
10. Legal
11. Medical Miscellaneous and Teachers Eligibility & Qualification
12. Monitoring Cell
13. Postgraduate
14. Registration
15. RTI cell
16. Undergraduate
17. Vigilance

The Secretary-General is the head of the Council Office and other persons are employed by the Council to carry out the purposes of the Act. The Secretary-General is assisted in the discharge of his duties by officers of the Council in the rank of:

1. Additional Secretary
2. Joint Secretary
3. Deputy Secretary
4. Law Officer
5. Assistant Secretary
6. Accounts Officer

7. Computer Programmer
8. Administrative Officer
9. Section Officer
10. PA/PS
11. Assistant
12. Upper Division Clerk
13. Stenographer
14. Computer Operator
15. Lower Division Clerk
16. Multi Tasking Staff

In addition to above, to assist the functioning of BOG and Secretary-General, the Central Government had deputed a Senior Professor of a Medical College and three officers, i.e. one Deputy Secretary and two Under Secretaries on loan basis. Further, five Consultants had also been appointed by the BOG to look after various works of the Council.

On receipt of a proposal, the entry level staff opens up a file or processes the proposal in the existing file. The Section Officer/Assistant scrutinizes the proposal with reference to the relevant Rules and places it before the Section Head/Assistant Secretary/Deputy Secretary. The Assistant Secretary/the Deputy Secretary reviews the proposal and with his/her comments/observations places before the Secretary-General in accordance with Office Orders. The Secretary-General decides the course of action to be taken thereon, including placing the matter before the Board of Governors. The respective superior officers have supervisory control over their subordinates.

## CHAPTER 4

### **The Norms set by it for discharge of its functions**

The Board of Governors of Medical Council of India in the performance of its functions is bound by the various Rules and Regulations enacted under the IMC Act, 1956. Further, in terms of Section 3C of the Act the Board of Governors are bound by the policy directions given by Central Govt. in writing from time to time.

## CHAPTER 5

### **Rules, Regulations, Instructions, manuals or records, held by it or under its control or used by its Employees for discharging its functions**

1. The Indian Medical Council Act, 1956
2. The Indian Medical Council Rules, 1957
3. The Medical Council of India Regulations, 2000
4. Medical Council of India Regulations on Graduate Medical Education, 1997
5. Medical Council of India Postgraduate Medical Education Regulations, 2010
6. Medical Council of India (Criteria for Identification of Students Admitted in Excess of admission capacity of Medical Colleges, 1997)
7. Medical Council of India (Election of students Union in Medical College/Institution/University) Regulations, 2009
8. Medical Council of India (Prevention and Prohibition of Ragging in Medical Colleges/Institutions) Regulations, 2009
9. Eligibility Requirement for taking admission in an Undergraduate Medical course in a Foreign Medical Institution Regulations, 2002
10. Medical Council of India Screening Test Regulations, 2002
11. Indian Medical Council (Professional Conduct, Etiquette and Ethics) Regulations, 2002 Minimum Qualifications of Teachers in Medical Institutions Regulations, 1998
12. Establishment of Medical College Regulations, 1999
13. The Opening of a New or Higher Course of Study or Training) and Increase of Admission Capacity in any Course of Study or Training (including a Postgraduate Course of Study or Training) Regulations, 2000
14. Minimum Standard Requirement for The Medical College for 50 Admissions Annually Regulations, 1999
15. Minimum Standard Requirement for The Medical College for 100 Admissions Annually Regulations, 1999
16. Minimum Standard Requirement for The Medical College for 150 Admissions Annually Regulations, 1999

17. Minimum Standard Requirement for The Medical College for 200 Admissions Annually Regulations, 2010
18. Minimum Standard Requirement for The Medical College for 250 Admissions Annually Regulations, 2010
19. Requirements to be fulfilled by the Applicant Colleges for Obtaining Letter of Intent and Letter of Permission for Establishment of new Medical Colleges and Yearly Renewals under Section 10-A of the Indian Medical Council Act, 1956
20. Medical Council of India, Recruitment Rules, 2001 and Standing Orders.
21. Enhancement of Annual intake Capacity of Undergraduate courses in Medical College for the academic session of 2013-14 only regulations, 2013.

## CHAPTER 6

### **A Statement of Documents that are held by it or under its Control Medical Colleges**

Scheme received by the Council for Establishment of Medical College or for Opening a New Course of Study or Increasing the Intake Capacity

Assessment Reports of Medical Colleges

[<https://www.mciindia.org/CMS/information-desk/college-assessment-reports>]

Recommendation made by the Council to the Central Government for inclusion of a Medical Qualification in the Schedules to the Indian Medical Council Act

[<https://www.mciindia.org/CMS/information-desk/college-and-course-search>]

#### **Indian Medical Register**

Information furnished by the State Medical Council for entry into the Indian Medical Register.

[<https://www.mciindia.org/CMS/information-desk/indian-medical-register>]

Indian Medical Register

Matters relating to Professional Conduct of doctors.

#### **Eligibility Certificates**

Application made by the candidates and record of communication with the concerned authorities

#### **Staff Related**

Employment Record of the Employees

#### **Miscellaneous Correspondence**

## CHAPTER - 7

### The Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof

The Board of Governors of Medical Council of India offer services primarily for the Medical Colleges and Medical Professionals. There is no direct interaction with the public at any point of time. Therefore, at times meetings with Stakeholders are organized. The Chairman and Secretary-General meets visitors only with prior appointment during the visiting hours i.e. 10 am to 12 pm.

## CHAPTER – 8

### **Board of Governors appointed under Section 3A of the IMC Act, 1956**

1. Board of Governors in Supersession of Medical Council of India

<https://www.mciing/CMS/about-mci/office-bearers>

**Note:- Information as regards above is available on MCI website as per the specified link. It is requested that may be kindly seen.**

S. NO.	Name	Particulars
1.	Dr. V. K. Paul, Member, NITI Aayog	Chairman
2.	Dr. Randeep Guleria, Director, AIIMS, New Delhi	Member
3.	Dr. Jagat Ram, Director, PGIMER, Chandigarh	Member
4.	Dr. B. N. Gangadhar, Director, NIMHANS, Bangalore	Member
5.	Dr. Nikhil Tandon, Professor, Department of Endocrinology & Metabolism, AIIMS, New Delhi	Member
6.	Dr. S. Venkatesh, Director General of Health Services, Ministry of Health & Family Welfare	Member ex-officio
7.	Prof. Balram Bhargava, Secretary, Department of Health Research & Director General Indian Council of Medical Research, New Delhi	Member ex-officio

Dr. R.K. Vats, IAS has been appointed as Secretary-General by the Central Govt.



## CHAPTER - 9

### **The Monthly Remuneration received by each of its Officers and employees including the system of compensation as provided in its Regulations**

The Council Offers Central Government salary with other allowances as per Govt. directions. Council does not provide residential accommodation.

Sr.	Emp. No.	Name & Father Name	Desg.	Level & Index
1	1001	AJAY KUMAR DUBEY	COMPUTER OPP	6(15)
2	1002	ALKA LAJPAL	ASSISTANT	7(3)
3	1003	AMARJEET SINGH	L.D.C.	2(1)
4	1005	ANJANA SHARMA	ASSISTANT	7(4)
5	1009	ASHOK KUMAR	ASSISTANT (U/s)	(0)
6	1010	ATULA MATHUR	TELE.OP	8(16)
7	1011	BHAWNA SHARMA	L.D.C.	4(10)
8	1012	BHOLA RAM	GEST.OPP.	3(17)
9	1015	BRIJ LAL PANJLA	STAFF CAR DR	4(10)
10	1017	DEEPA SACHDEVA	ASSISTANT	7(14)
11	1018	DEVANAND	L.D.C.	3(12)
12	1019	DINESH KUMAR SHARMA	ASSISTANT	7(4)
13	1021	HOSHIAR SINGH	ASSISTANT	7(5)
14	1024	JAMMAN SINGH	MTS	3(16)
15	1026	KADAM SINGH	ASSISTANT	7(4)
16	1027	KANAYA LAL BHAN	ASSISTANT	7(15)
17	1029	KIRAN BALA PANDEY	COMPUTER OPP	5(13)
18	1030	KISHAN SINGH CHAUHAN	MTS	3(11)
19	1031	KUNDAN SINGH	P.A.	8(12)
20	1032	LAKHAN SINGH	ASSISTANT	8(15)
21	1034	LOKESH KUMAR	STAFF CAR DR	4(10)
22	1035	MADHU RAWAT	ASSISTANT	7(4)

23	1036	MAHENDER SINGH	U.D.C.	4(11)
24	1037	MAHESHWARI	HINDI TRANSR	8(16)
25	1038	MAN SINGH	MTS	3(11)
26	1039	MANJU GOSAIN	U.D.C.	4(14)
27	1040	MANJU RANI	SR.STENO	7(3)
28	1041	MANOJ KUMAR	U.D.C.	4(11)
29	1043	NARESH KUMAR	MTS	3(15)
30	1045	POONAM SHARMA	U.D.C.	5(9)
31	1046	PRAMODH SINGH	ASSISTANT	7(15)
32	1048	PUJA	P.ASSTT.	8(3)
33	1049	PUSHPA RAI	ASSISTANT	7(4)
34	1050	RAJ KUMAR DOGRA	ASSISTANT	8(15)
35	1052	RAJENDER PRASAD	MTS	3(15)
36	1053	RAJESH PRASAD RATURI	L.D.C.	4(10)
37	1054	RAJESHWARI KUKREJA	U.D.C.	4(14)
38	1057	RAVI BHARGAVA	PS TO PR/SEC	9(12)
39	1058	RINKI BHATEJA	ASSISTANT	7(4)
40	1059	SANJAY KUMAR	ASSISTANT	7(4)
41	1060	SANJAY UJJAINWAL	U.D.C.	4(10)
42	1061	SANJEEV PURI	ASSISTANT	7(1)
43	1063	SARABJEET CHOPRA	L.D.C. (U/s)	(0)
44	1064	SAROJ BHASIN	PS TO PR/SEC	9(12)
45	1065	SATISH KUMAR	U.D.C.	4(10)
46	1067	SEEMA GUPTA	U.D.C.	4(1)
47	1068	SUBHASH CHANDER	U.D.C.	4(13)
48	1071	UMESH CHANDRA	MTS	3(11)
49	1072	VALARMATHI MANIMARA	U.D.C.	4(1)
50	1075	VINOD KUMAR MEENA	ASSISTANT	7(4)
51	1077	VINOD SINGH NEGI	L.D.C.	4(10)

52	1078	VIR BHAN	MTS	3(15)
53	1079	YAM PRASAD SHARMA	STAFF CAR DR	5(15)
54	1080	YAMA NIDHI	MTS	3(15)
55	1081	YOGINDER KUMAR	GESTETNER OP	4(14)
56	1004	ANIL KUMAR	SECTION OFFR	8(15)
57	1013	BIJENDRA SINGH	SECTION OFFR	8(15)
58	1014	BONNY HARISON	SECTION OFFR	8(15)
59	1051	RAJ KUMAR JAIN	SECTION OFFICER	8(15)
60	1055	RAJIV KUMAR	ASSTT. SECR.	11(6)
61	1088	ANUPAM DHUA	COMPUTER PRO	11(1)
62	1090	ASHOK KUMAR HARIT	DY. SECRETAY	13(10)
63	1096	S.SAVITHA	ASSTT. SECR.	11(8)
64	1101	BABU RAM MANUWAL	ASSTT. SECR.	11(7)
65	1103	DAVINDER KUMAR	JT.SECRETARY (U/s)	(0)
66	1105	BHAGWAN DAS	ASSTT. SECR.	11(10)
67	1016	DAMODAR SHARMA	MTS	3(11)
68	1042	MONIKA YADAV	L.D.C.	4(10)
69	1056	RAKESH KUMAR	COMPUTER OPP	4(11)
70	1066	SAVITA	L.D.C.	4(10)
71	1073	VEENA BISHT	RECD.K.C.L.	4(10)
72	1074	VIKAS TANWAR	L.D.C. (U/s)	(0)
73	1112	SANDEEP KUMAR	L.D.C.	2(13)
74	1113	DEEPTI SHARMA	L.D.C.	2(14)
75	1114	NEHA SHARMA	L.D.C.	2(14)
76	1115	SANTOSH KUMAR MEHTO	L.D.C.	2(13)
77	1116	SARITA	L.D.C.	2(1)
78	1117	PRASHANT SINGH	L.D.C.	2(13)
79	1118	NAVEEN KUMAR	L.D.C.	2(13)
80	1119	VANDANA RAJAWAT	L.D.C.	2(14)

81	1120	SANDEEP BHATIA	COMPUTER OPP	4(15)
82	1121	KAMLESH KUMAR	COMPUTER OPP	4(13)
83	1123	MEENU GULATI	COMPUTER OPP	4(13)
84	1124	SWATI HANDA	JR. STENO	7(3)
85	1126	RAJESH R.G.	ELECTRICIAN	4(5)
86	1131	RISHABH JAIN	MTS	1(11)
87	1132	NAEEM HAIDER	MTS	1(11)
88	1133	RAJESH	MTS	1(11)
89	1134	VIJENDRA KUMAR	MTS	1(11)
90	1135	ROSHAN KUMAR	MTS	1(11)
91	1136	MANOJ K.C.	MTS	1(11)
92	1137	RAJESH KUMAR	MTS	1(11)
93	1138	GYANENDER SINGH	MTS	1(11)
94	1141	REENA NAYYAR	ADDL. SECR.	13A(8)
95	1142	BHARTI SHARMA	TELE.OP	4(7)
96	1143	SANDEEP KUMAR MAURYA	L.D.C. (U/s)	(0)
97	1144	MANISH KUMAR	L.D.C.	2(10)
98	1145	RAVI KUMAR	L.D.C.	2(1)
99	1148	DEEPIKA	L.D.C.	2(10)
100	1150	CHARU NEGI	SR.STENO	7(1)
101	1153	PARMOD KUMAR BUDHWAR	COMPUTER PRO	10(8)
102	1157	DR.ANSHU SETHI	DY. SECRETAY (U/s)	(0)
103	1163	SHIKHAR RANJAN	LAW OFFICER	12(16)
104	1178	PRAVEEN KUMAR	STAFF CAR DR	2(2)

## CHAPTER 10

### Budget Estimates (Plan/Non Plan Expenditures)

#### Grant-In-Aid-PLAN

R.E. – 2018-19

B.E. – 2019-20

#### PROFORMA

### PROPOSALS FOR THE REVISED ANNUAL PLAN 2018-19 IN RESPECT OF CENTRAL SECTOR HEALTH PROGRAMME AND ANNUAL PLAN FOR THE YEAR 2019-20.

Name of the Scheme : i) CONTINUING MEDICAL EDUCATION  
ii) Revision & Printing of IMR

1. FINANCIAL TARGETS & ACHIEVEMENT :

a) Approved Outlay (2017-18) :

**Rs. 100.00 Lakhs**

Actual Expenditure for the CME :

Rs. 80.82 Lakhs

Committed Expenditure for Programme :

Held in 2017-18

a) Annual Plan 2018-2019

i) Approved Outlay :

Rs. 100.00 Lakh

Grant Received till 31/10/2018 :

Rs. 75.00 Lakh

Actual Expenditure upto 31/10/2018 :

Rs. 22.86 Lakhs

which includes the payment of CME

Programmes held in 2017-18 as well as 2018-19

b) Anticipated Expenditure for 2018-19 for CME Programme :

Rs. 100.00 Lakhs for (150 CME Programmes @ Rs. 1.00 lakh for each CME with NRI faculty participation & Rs. 50.00 lakhs for 100 CME Programme @ Rs. 50,000/- each CME Programme without NRI faculty participation.

c) Annual Plan 2019-20 :

Rs. 100.00 Lakh

i) Outlay Proposed :

(Rs. 100 Lakhs for each CME with NRI faculty participation & Rs. 50.00 lakhs for 100 CME Programmes @ Rs. 50,000 each CME Programme with NRI faculty participation).

2. PHYSICAL TARGETS & ACHIEVEMENTS :

a) Physical & Financial Targets 173 and Achievement 110 for 2018-19

b) Physical & financial Targets and Achievements likely to be achieved by the end of Annual Plan 2019-20.

**PLAN**  
**R.E. – 2018-19**  
**B.E. – 2019-20**

**ANNEXURE X**

**FINANCIAL OUTLAYS/EXPENDITURES FOR VOLUNTARY SECTOR**

**MINISTRIES/DEPARTMENT :**

**MEDICAL COUNCIL OF INDIA**  
**POCKET 14, SECTOR-8, DWARKA**  
**NEW DELHI – 110 077.**

(Amt. In Lakhs)

Scheme	11 <sup>TH</sup> Plan Outlays/Alloca- tions Made by Govt. of India	Annual Plan 2017-18 Outlay      Actual Approved    Expd.	Revised Annual Plan 2018-19 Outlay      Anticipated Approved    Expd.	Budgeted Annual Plan 2019-20
a. Continuing Medical Education	500.00	80.82  100.00	134.00 (With NRI) 100.00    63.00 (Without NRI Faculty)	88.00 (WNRI) 50.00 (WONRI)

**PROPOSALS FOR THE DRAFT ANNUAL PLAN 2017-18**

**CENTRAL SECTOR HEALTH PROGRAMME**

**DETAILS OF THE SCHEME WITH FINANCIAL IMPLICATIONS**

**(PURELY CENTRAL SCHEME)**

I      Name of the Scheme                      **CONTINUING MEDICAL EDUCATION**

**REVISION & PRINTING OF INDIAN  
MEDICAL REGISTER**

II      (Furnish aims & objectives of the scheme, strategies & policies adopted to achieve the goal. In case, the scheme envisages Central Assistance/grant to the State Governments or State Run Institutions or other bodies, the pattern of funding for each component may also be indicated).

.....2....

**II. FINANCIAL IMPLICATIONS OF THE SCHEME:**

A) <b><u>2018-19</u></b>	<b>(Amt. In Lakhs)</b>	
Revenue	100 Lakh	100 Lakh
Capital : _____	---	---
Total : _____	100 Lakh	100 Lakh

**ACTUAL EXPENDITURE-2017-18**

Tribal Sub- Plan (TSP)	Spl. Comp. Plan for Sch. Castes (SCP)	Other than TSP & SCP	Total
CME -		80.82 Lakhs	80.82 Lakhs

**ANTICIPATED EXENDITURE-2018-19**

CME	72.12 Lakhs	72.12 Lakhs (WNRI)
	27.88 Lakhs	27.88 Lakhs

**OUTLAY PROPOSED-2019-20**

CME	80.00 Lakhs
	20.00 Lakhs



**Item wise breakup of Outlay proposed for 2019-20.**

a.)	Revenue :		88.00 Lakhs
i)	Staff	)	
ii)	Machinery & Equipments	)	25.00 Lakhs
iii)	Materials & Supplies	)	N.A.
iv)	P.O.D.	)	
v)		)	
vi)	Office Expenses	)	

b) Capital Works: (Rs. In Lakhs)

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Item	Total Estimated Cost	Likely Expd. to be	Outlay Proposal	Whether Administrative Approval & Expenditure Sanction has been accorded
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: NIL :

... 4 ...

V. **Brief justification for the Outlay Proposed for 2019-20.**

(While furnishing justifications, indication may also be given in precise terms about the objectives of the scheme, the physical targets envisaged for the 10<sup>th</sup> Plan and likely to be achieved by the end of the year. The justification should be precise as far as possible not exceeding than two pages).

- It may be stated that in consultation with the Ministry of Health & Family Welfare, a Continuing Medical Education cell was set up in this Council office in Dec., 1985 to co-ordinate Continuing Medical Education Programme in various Medical Institution/Associations all over the country. It was decided to utilize the services of Indian doctors residing abroad in Continuing Medical Education and patient care in India. The CME Scheme is co-ordinated by the active participation of Indian doctors in USA and have become very successful with an increasing demand from all over the country.
- Due to successful implementation of the scheme with USA the same has been extended to UK & Canada with the approval of the Central Govt. in 1993.
- During the year 2017-18, **192**programmes and in 2018-19, **197** CME Programmes were held. For the financial year 2019-20, more than --- CME Programmes have been approved till 31/8/2019 to be held with and without participation of NRI faculty.
- Keeping in view the demand raised by the hosting institutions for more such programmes, it is planned to hold atleast**150**programmes with NRI faculty participation without NRI faculty participation during the year 2018-19.

VI. A) Details of Foreign Exchange required under the programme for the Draft Annual Plan 2018-19 if any, (concerned into rupees in lakhs).

- NIL -

B) Details of Foreign Aid/External Assistance Component of the scheme for the Draft Annual Plan 2019-20 if any. Please also indicate the source organisation from whom Aid/Assistance is expected and whether any agreement has been entered into or in process etc.

- a) In Foreign Currency : NIL
- b) Converted in Rupees : NIL
- ii) Whether the above assistance/aid is routed through budget.

**DRAFT ANNUAL PLAN 2017-18**

**CENTRAL SECTOR HEALTH PROGRAMME**

**FINANCIAL TARGETS & ACHIEVEMENTS**

(Amt. In Lakhs)

<b>2017-18</b>			<b>2018-19</b>			<b>2019-20</b>	
<b>Target-Achievement</b>			<b>Target- Proposed (Revised)</b>	<b>Expd.- Incurred upto 31/10/19</b>	<b>Anticipated Expd.</b>	<b>Target -</b>	<b>Anticipated</b>
<b>CME:</b>	150.00	80.82	150.00 (with NRI & Non NRI Faculty)	22.86	72.12	150.00	90 (with NRI)
						80.00	120 (without NRI)

**DRAFT ANNUAL PLAN 2017-18**

**CENTRAL SECTOR HEALTH PROGRAMME**

**PHYSICAL TARGETS & ACHIEVEMENTS**

(Amt. In Lakhs)

ITEM		2017-18	2018-19	2019-20
CME	TARGET-ACHIEVEMENT	TARGET-ACHIEVEMENT	TARGET-ANTICIPATED	
			Till 31/10/18	
NO. OF PROGRAMMES	200	192	250 Approved - 197 Held	250

**MEDICAL COUNCIL OF INDIA**  
**NEW DELHI**  
**APPENDIX IV**

**EXPENDITURE**  
**MCI-OWN RESOURCES**  
**R.E. 2018-19**  
**B.E. 2019-20**

Major Head of Account \_\_\_\_\_  
Demand No. & Title \_\_\_\_\_

Head of A/c (1)	Sub-Head in the Demand for Grant (2)	Budget Estimates 2018-19 (In Lakhs) (4)	Projection of Estimates of Expenditure under		Remarks (7)
			Revised Estimates 2018-19 (5)	Budget Estimates 2019-20 (6)	
<b>1. Salaries</b>	a) Pay of Officer b) NPA c) Pay of Estt. d) D.A. e) CCA f) HRA g) Acad. Allow. To Med. Officers h) Med. Facilities to Staff i) LTC to staff j) Tuition Fee k) Gratuity l) Leave Encashment to Staff m) Bonus n) OTA o) MCI-Staff Prov. Fund p) MCI-Staff Pension Fund q) Council Cont. r) Intt. To GPF s) Misc. Payment to Staff	<b>1446.75</b>	<b>1110.35</b>	<b>1214.91</b>	Provisions for the year 2018-19 have been made on the basis of actual expenditure incurred up to Sep-2018 in the current financial year and anticipated expenditure for remaining part of year. Provisions for the year 2019-20 have been made catering with increase in D.A. and Annual increment.
<b>2. Travel Expenses</b>	a) TA to Secy. Genral & Staff b) TA to members of BOG c) TA to members of Sub-Committee d) TA to members of PG Committee e) TA to Inspector/visitors	<b>4225.00</b>	<b>3584.00</b>	<b>3555.00</b>	Provisions for 2018-19 & 2019-20 have been made on the basis of trend of actual expenditure. With the Supersession of

					Council by BOG. The travel expense of BOG member will be for less than incurred for Council members in the past.
<b>3. Purchase of Assets</b>	i) Furniture-Purchase of ii) Sundries-Purchase of iii) Computer S/W & H/W-Purchase of iv) Conf. System-Purchase of v) Heating & cooling Equip.-Purchase of vi) Typewriter/Duplicator/Xerox/Fax-Purchase of vii) Communication system-Purchase of viii) Vehicle-Purchase of ix) Construction of MCI Building	<b>146.07</b>	<b>227.00</b>	<b>78.00</b>	Provision of amount has been made keeping in Consideration the assets proposed for procurement and amount already spent up to Sep. 2018.
<b>4. Administrative Expenses</b>	a) Stationery b) Rent of Telephone & Trunk Call charges c) Postage d) Printing of Pub. e) Printing Chagres f) Publications g) Books h) Sundry charges i) Legal charges j) Liveries Charges k) Advertisement Ch. l) Entertainment Ch. m) Rent, Rates & Taxes (Electricity Ch.) n) Conveyance Ch. o) Petrol for Staff Car, Diesel for DG set p) Maintenance of Staff Car q) Hot & Cold Equipment-R &M	<b>10571.00</b>	<b>4006.60</b>	<b>3908.60</b>	Provisions have been made for stationery, postage, telephone, R&M of Building electricity, legal expenses in view the increasing trend in the litigation cases and e-governance project-(DMMP-1) DMMP-II.

	r) Audit fee s) Typewriters/Photo-copiers/Duplicators-R&M t) Annual Membership fee on other bodies u) Office Renovation/repairing				
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<b>5. Other Charges</b>	Election of a member on Med. Council of India u/s 3(1) of IMC Act, 1956 from States	<b>50.00</b>	<b>50.00</b>	<b>50.00</b>	Provisions made as per estimated requirements for the remaining financial year and the next financial year.
<b>6. Misc./Fresh Charges</b>	a) Anticipated increase in pay & Allowances b) Car/Scooter/Cycle Advance c) HBA d) Festival Advance e) Pay & Allowances for Addle Staff f) Computer Adv g) Other New Charges	<b>15.00</b>	--	--	--
<b>7. GROSS TOTAL :</b>		<b>16453.82</b>	<b>8977.95</b>	<b>8806.51</b>	
<b>Estimated Receipts</b>		<b>9838.25</b>	<b>9000.00</b>	<b>9200.00</b>	



## CHAPTER 11

### **Particulars of Recipients of Concessions, Permits or Authorization Granted by the Public Authority**

The Board of Governors of Medical Council of India u/s 10(A) of the IMC Act, 1956 grants letter of permission for the establishment of medical Colleges, increase of intake capacity, opening of a new or higher course of study, renewal of permission. Such records are maintained in the concerned file of the College by the respective Sections.

The entries into the Indian Medical Register are maintained by the Registration section.

The grant of Eligibility Certificate to Indian Citizen/OCI interested to pursue foreign medical qualifications is maintained by the Eligibility Section.

## CHAPTER 12

### **Details in respect of Information available to or held by it, reduced in electronic form**

Information relating to the Medical Colleges

[<https://www.mciindia.org/CMS/information-desk/college-and-course-search>]

Undergraduate and Postgraduate Courses Offered by them

Assessment Report

[<https://www.mciindia.org/CMS/information-desk/college-assessment-reports>]

Minutes of the General Body Meetings of the Medical Council of India.

Minutes of the Executive Committee Meetings of the Medical Council of India

Minutes of the Postgraduate Committee Meetings of the Medical Council of India.

Minutes of the Board of Governors

[<https://www.mciindia.org/CMS/meetings>]

Indian Medical Register

[<https://www.mciindia.org/CMS/information-desk/indian-medical-register>]

## CHAPTER 13

The particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use

1. The status of the applications for grant of Registration and Eligibility Certificate can be obtained through the MCI website.
2. During, the public dealing hours [10:00 AM to 12:00 PM] on official working days applicants/citizens can visit to obtain information.
3. Information on other matters can be obtained from the Public Information Officer, designated under the RTI Act.
4. The Council's Library is meant for the Council's employees only.

## CHAPTER 14

### The names, designations and other particulars of the Public Information Officers

The following officers are as on date the First Appellate Authority and Central Public Information Officers of the Medical Council of India under Section 5(1) and under Section 19(1) of Right to Information Act, 2005.

#### First Appellate Authority

Dr. Reena Nayyar,  
Additional Secretary & First Appellate Authority  
Pocket 14, Sector 8,  
Dwarka, New Delhi-110077.  
Tel: 25367033/Fax No. 25367024

<b>THE APPELLATE AUTHORITY, CPIOS OF THE COUNCIL IN RESPECT OF RTI ACT (as on 13.10.2018)</b>				
1	Dr. (Mrs.) Reena Nayyar, Additional Secretary		25367033,35,36 <a href="mailto:adlsecy@mciindia.org">adlsecy@mciindia.org</a>	
2	Sh. Parmod Kumar, Computer Programmer (Nodal Officer, PIO of DMMP-I)		25361330 <a href="mailto:nodalrti@mciindia.org">nodalrti@mciindia.org</a> <a href="mailto:parmod_budhwar@mciindia.org">parmod_budhwar@mciindia.org</a>	
<b>The following Officers of the Medical Council of India are designated as Public Information Officer in respect of the specific subject matters mentioned against each:-</b>				
Sl.No.	Designation on the date of order	Name of Officer/CPIO	Telephone number & Email	Subject matter
1	Deputy Secretary (Admn.) & Accounts	Sh. A.K. Harit	25367033,35,36 25367013(D) <a href="mailto:admin@mciindia.org">admin@mciindia.org</a> , <a href="mailto:accounts@mciindia.org">accounts@mciindia.org</a>	All matters related to Administration and Accounts Section
2	Law Officer and CPIO	Sh. Shikhar Ranjan	25367033,35,36 <a href="mailto:legal@mciindia.org">legal@mciindia.org</a> <a href="mailto:rti@mciindia.org">rti@mciindia.org</a>	All matters related to legal and RTI Section
3	Assistant Secretary, UG	Mrs. S. Savitha	25367033,35,36 25361272 (D) <a href="mailto:ug.mci@nic.in">ug.mci@nic.in</a>	All matters related to UG Section
4	Assistant Secretary	Sh. B D Jain	25367033,35,36 <a href="mailto:medmisc@mciindia.org">medmisc@mciindia.org</a>	All matters related to TEQ

			<a href="mailto:teq@mciindia.org">teq@mciindia.org</a>	and Med. Misc.Section
5	Assistant Secretary	Sh. Rajiv Kumar	25367033,35,36 <a href="mailto:imr@mciindia.org">imr@mciindia.org</a> <a href="mailto:eligibility@mciindia.org">eligibility@mciindia.org</a> <a href="mailto:goodstanding@mciindia.org">goodstanding@mciindia.org</a> <a href="mailto:registration@mciindia.org">registration@mciindia.org</a>	All matters related to Registration, IMR, Goodstandig, Eligibility section.
6	Section Officer	Sh. Bonny Harrison	25367033,35,36 <a href="mailto:ethics@mciindia.org">ethics@mciindia.org</a>	All matters related to Ethics Section.
7	Section Officer	Sh. Bijender Singh	25367033,35,36 <a href="mailto:pg.mci@nic.in">pg.mci@nic.in</a>	All matters related to Post Graduate Section

**Note:** The Fee under RTI Act, if paid through Indian Postal order/Demand Draft should be in favour of Accounts Officer, Medical Council of India, payable at Delhi. Fees in cash sent by post shall not be accepted in any circumstances.