

F.No. N-19011/05/2025-Ass.cell/MARB (Comp. No. 8331249)
Government of India
National Medical Commission
(O/o Secretary)

Sector-8, Dwarka
New Delhi-110075

Dated 24th April, 2025

To,

Directors/ Principals/ Deans,
All Medical Colleges/ Institutions under NMC

Subject: Inviting Self-Declaration-Form from all the medical college/institution who have applied for starting of new post-graduate medical courses/ Establishment of new UG Medical College and increase of postgraduate/undergraduate seats in an established medical college/institution for the Academic Year (AY) 2025-2026-Reg.

Madam/ Sir,

It is requested to refer the enclosed Public Notice of even no. dated 23-04-2025 from Post Graduate Medical Education Board (PGMEB) vide which all the medical college/institution who have applied for starting of new post-graduate medical courses/ Establishment of new UG Medical College and increase of postgraduate/undergraduate seats in an established medical college/institution for the Academic Year (AY) 2025-2026 have been directed to submit Self-Declaration Form on the link provided in NMC website, before 06.00 PM of 09-05-2025, along with a notarised undertaking/affidavit on Rs 100 stamp paper as per the attached annexure.

All the concerned Institutions are requested to take necessary action and strictly adhere to the same.

Encl.: As above

Digitally signed by [Dr.Raghav Langer]
Dr.Raghav Langer
Date: 24-04-2025
07:36:20

Secretary

Copy to:

- i. ACS/ Pr.S/ Secretaries/ Department/s of Medical Education in All States/UTs
- ii. PPS to Chairman, NMC
- iii. PPS to President MARB/PGMEB/UGMEB, NMC
- iv. Director MARB
- v. DMMP-I System Integrator- for uploading of NMC Website
- v. Guard File

**N19011/05/2025Ass.cell/MARB
NATIONAL MEDICAL COMMISSION
MEDICAL ASSESSMENT AND RATING BOARD (MARB)**

23-04-2025

PUBLIC NOTICE

Subject: Inviting Self-Declaration-Form from all the medical college/institution who have applied for starting of new post-graduate medical courses/ Establishment of new UG Medical College and increase of postgraduate/undergraduate seats in an established medical college/institution for the Academic Year (AY) 2025-2026-Reg.

All the medical college/institution who have applied for starting of new post-graduate medical courses/ Establishment of new UG Medical College and increase of postgraduate/undergraduate seats in an established medical college/institution for the Academic Year (AY) 2025-2026 are hereby directed-

1. To submit following self-declaration form before 6.00 PM of 09-05-2025.

For starting of new post-graduate medical courses and increase of postgraduate seats in an established medical institution -

A. Standard Assessment Form Part-B of the respective specialty. If a specialty-specific form is not available, use form 2.1 (Master SAF FORM-B for Broad Specialty & Super Specialty). Information declared should be from 01-04-2024 to 31-03-2025.

B. Form A of the institutional Information common for all PG Specialties (Form mentioned in point 2)

1.1 Establishment of new UG Medical College and Increase in the number of UG seats in an established medical institution-

A. (Self Declaration Form and Undertaking (For Institutions) (Form mentioned in S.No.1.6). Information declared should be from 01-04-2024 to 31-03-25.

The required forms are available on the NMC website under the Information Desk > Download Application Forms section.

Web link: <https://www.nmc.org.in/information-desk/download-application-forms-nmc>

2. Self Declaration form uploaded in the provided link will be duly filled and signed by below mentioned authorised signatories: -

For UG Courses-Principal/dean, nodal officer and minimum 3 HODs (atleast one should be from clinical and nonclinical department).

For PG Courses-Principal/dean, nodal officer and concerned HOD.

3. To upload a notarised undertaking/affidavit on Rs. 100 stamp paper as per

the attached annexure along with self-declaration form before 6.00 PM of 09-05-2025.

Digitally signed by
Vijay

Date: 23-04-2025

18:09:07
PRESIDENT

**MEDICAL ASSESSMENT AND RATING BOARD (MARB)
NATIONAL MEDICAL COMMISSION**

ANNEXURE

UNDERTAKING/ AFFIDAVIT
(FOR ESTABLISHMENT OF NEW UG MEDICAL COLLEGE/ INCREASE INTAKE OF MBBS SEATS/STARTING OF NEW PG COURSE/INCREASE INTAKE OF PG SEATS FOR AY 2025-26)

I, (name of applicant) _____, Son/Daughter of (father's name) _____ aged (age of applicant) _____ residing at (address) _____ do hereby solemnly affirm and state as under: -

1. I state that I am Director / Dean / Principal / in charge principal for (college name) _____ and have applied for permission for Establishment of new UG Medical College /*increase intake of MBBS seats/starting of new PG course/increase intake of PG seats.*

2. I state that I have read and understood the requirements of above-mentioned Permissions as specified under the National Medical Commission Act, 2019 and applicable Regulations and guidelines of the National Medical Commission.

3. I state that the information given by me in the self-declaration form is true and correct to the best of my knowledge.

4. I state that I am aware and well informed that National Medical Commission can conduct appropriate method of assessment and/or inspection anytime for verification of details mentioned in application form.

5. I state that in the event content of self-declaration form *is found* incorrect and false, it will be open for the National Medical Commission to impose penalty as per *National Medical Commission Act, 2019*, Establishment of New Medical Institutions, Starting of New Medical Courses, Increase of Seats for Existing Courses & Assessment and Rating Regulations, 2023 & other relevant Regulations.

I further state that the decision taken by the National Medical Commission shall be final and binding on us.

6. I state that all the data / information given in this affidavit is verified by the undersigned and found correct.

7. I state that I am aware that applicable SAF to be uploaded in the provided link will be duly filled and signed by below mentioned authorised signatories: -

- For UG-Principal/dean, nodal officer and minimum 3 HODs (including both clinical and non-clinical departments).
- For PG-Principal/dean, nodal officer and concerned HOD.

8. I state that the undersigned is the authorised signatory to file this affidavit. *I confirm, whatever is stated hereinabove is true to the best of my knowledge, information and belief.*

Solemnly affirmed at:

Place: -----

Date: -----

Deponent: Director / Dean / Principal / in charge principal

I identify the Deponent

1. -----

(2) -----

Note: -

1. Affidavit should be notarised on Rs. 100 stamp paper.